



THE COVE FC PHOTOGRAPHY POLICY 2018

The Cove FC adheres to the FFSA standards with regards to Photographing Children. Accordingly, this policy applies to The Cove FC (the club) including all Senior players, Junior and Miniroo players, Cove Marion WFC players, club members, parents, guardians, caregivers, supporters, coaches, team managers, committee members and all volunteers. All players, Senior, Junior, Miniroo and Cove Marion players and their parents and caregivers agree to abide by this policy by accepting a position with The Cove FC and Cove Marion WFC. Breaches of this policy will be discussed by the players age group coordinator in consultation with the Cove FC Executive Committee and appropriate action will be taken. Breaches by other persons will be discussed by The Cove FC Executive Committee.

The Cove FC believes that all parents /guardians have the right to control the images of their children – i.e. who takes the image, who sees the image and how it is used (i.e. social media). This policy should be read in conjunction with **The Cove FC Social Media Policy**.

This Policy covers all photography/recording/videoing instruments including but not limited to cameras, video cameras, mobile phones, ipads, laptops and similar devices capable of recording still or moving images.

Football Federation SA follows and implements the fact sheet developed by the Australian Sports Commission (ASC) in regard to Acquiring and Displaying images of children. This fact sheet is to be implemented by all clubs that are affiliated to Football Federation SA.

Australian Sports Commission information on Acquiring and Displaying images of Children

Most people taking photos of children at sporting events are doing so for acceptable reasons and are using appropriate methods, for example, a parent videoing their child at a sports presentation or photographing their child on the field during play or a professional photographer taking photos for a club.

It is worth noting that many photographs taken in public places will include subjects who have not consented to their photo being taken, and people, including children, are frequently photographed by security cameras without their knowledge or permission.

The small size of many cameras and the advent of mobile phone cameras make it easier to take photos and harder to monitor. Digital photo publication can now be printed at home and photos can be taken, altered, and transmitted quickly to a vast audience by posting on the internet or 'on sending' the photo to mobile phone users.

This greater ease of taking and modifying images has raised concerns about the potential risks of child abuse posed directly and indirectly to children and young people through the inappropriate use of photographs on sports web sites and in publications. Evidence in Australia and internationally, indicates that information posted on an internet site has the potential to be used to target children, to locate them, and then to condition or "groom" them for abuse or exploitation.

The following information and suggested strategies have been provided for sporting clubs and associations to consider when acquiring and displaying images of children and young people on web sites and in other publications. It is not intended to restrict people taking photos for legitimate reasons.

Please note that this information is not intended to be, nor should it be relied upon as a substitute for legal or other professional advice. Organisations and individuals should seek legal advice in relation to these issues in your state or territory.

The Law

In Australia, generally speaking, there is no legal restriction on photographing people (including children) in public spaces as long as the images are not:

- indecent (such as 'up skirt' or 'down blouse' photographs taken covertly in change rooms or toilets).
- being used for voyeurism or made for the purpose of observing and visually recording a person's genital or anal region
- protected by a court order (e.g. child custody or witness protection).

- defamatory.
- being for commercial purposes (person's likeness is used to endorse or entice people to buy a product).

Photos of a child (including your own child) also contravene Criminal Codes and censorship laws if the child is photographed in a provocative or sexual manner. ([Criminal Law Consolidation Act](#))

Where a sporting event is held on a club's private property, privately owned land, a school or council owned facilities, the owner of private property or venue is able to restrict, ban or require permission of photography anywhere in their venue (e.g. some council owned facilities will not allow mobile phones or cameras in change rooms or toilets). Where a sporting event is held on private property not owned by the organisers, it is good practice to determine a mutually agreed photographing policy.

If a person is taking photographs inappropriately (e.g. breaching the restrictions or ban in place for that private property or venue), then venue management can request the person to stop. If the person refuses, the police or security may be called to escort them off the property.

Strategies for Acquiring Images

- The club is to clearly outline and publicise what is considered appropriate behaviour in obtaining images and what is considered appropriate image content.
- Do not allow photographers (professional photographers, spectators, fans, coaches or members of the media) unsupervised access to children.
- Ensure the coach informs any athlete and parent(s) if the coach wants to video the athlete as a tool to analyse and improve performance.
- Obtain the consent of parent (carer) and their agreement to be present before approving photo/video sessions outside the event venue or at the home of a child. Where possible, have the photo taken at the event venue.
- Provide details of who to contact within the club or organisation if concerns or complaints of inappropriate behaviour in taking images or content are raised. Ensure that the contact person understands the application of relevant legislation and policies.
- Provide members of the media and professional photographers with an identification pass (bib) to be worn for the duration of major/large events.

To further assist clubs in acquiring images, whether this is through photography or videoing, Football Federation SA provides the following additional information;

- It is recommended that all clubs obtain permission for photographs or video to be taken of children participating in their activities.
- If a club is videoing at their home ground it is appropriate to notify the visiting club to ensure that there are no issues. If the visiting club does have exceptions, for example a child custody issue, then the club must address this and edit or avoid images being taken of the child. The club should also be made aware that the content is only for private use and will not be uploaded to the internet or distributed inappropriately.
- The filming of a game by a club should mainly be for coaching purposes only and used within the club.
- Where a club may film a game as a keep sake for the player, for example a cup final, each individual parent (carer) must request a copy and must be provided with the rules of use and on receipt sign agreeing to use the video according to the rules of use.
- Prior to providing the footage, the club must ensure that no children appear in the video that parents had requested not to appear and any embarrassing incidents, particularly if they may be deemed offensive, where a child or spectator may be embarrassed are edited out. This will minimise the risk of this material being uploaded to defame or ridicule a person.
- When visiting another club, a club may make a request to video the game however it must be acknowledged that the club is able to deny this request at their own venue and this is to be respected.
- Parents may take video/photos of their own children, but they must also be made aware of the expectations of use according to the club's policy.

Strategies for Displaying Images

- Consider using models or illustrations for promotional / advertising purposes.
- Obtain permission from the child's parent/guardian prior to taking the images of a child or young person. Ensure that all concerned are aware of the way in which the image is to be used and how long the image will be displayed.
- If an image is used avoid naming the child. If this is not possible avoid using both a first name and surname.

- Avoid displaying personal information such as residential address, email address or telephone numbers if images are being posted on websites or distributed in publications.
- Do not display information about hobbies, likes/dislikes, school, etc as this information has the potential to be used as grooming tools by paedophiles or other persons.
- Only use appropriate images of the child, relevant to the sport or activity, and ensure that the athlete/child is suitably clothed. Images of athletes participating in sports or activities that involve minimal clothing (e.g. swimming and gymnastics) or unusual body positions/poses could potentially be misused.
- Reduce the ability for direct copying of pictures from a website to another source (i.e. disable the 'right mouse clicks' function).
- Clearly outline in a written contract to photographers who are contracted or paid to take photos, who will retain the images taken, include arrangements made for negatives, digital file and proofs and outline any restrictions for use and sale.
- Provide details of who to contact and what to do if concerns or complaints of inappropriate image use are raised.

Additional Information

When a participant registers with Football Federation SA or affiliated association, permission is given through the registration process for Football Federation SA to use an image in any form or media format for the purpose of marketing and promotional activities. These purposes may include but are not limited to Football Federation SA websites and social network sites, media covering Football Federation SA competitions and events and Football Federation SA publications.

Football Federation SA provides accreditation to photographers to attend competitions and events. Accredited photographers are issued with a media bib that identifies them as an accredited photographer, which must be worn at all times.

Football Federation SA is committed to following the principles and strategies outlined in the ASC fact sheet, if a participant is not willing to be photographed or filmed this must be communicated to their club, who in turn will notify Football Federation SA. Football Federation SA will respect the individual request and will work with the club and accredited photographers to prevent any images from being taken.

If a person has any concerns regarding the conduct of anyone taking or displaying of images, this information should be relayed to the club or Football Federation SA immediately.

For further information relating to this document or the ASC fact sheet. Please contact The Cove FC at exec@thecovefc.com or Football Federation SA on 8340 3088.

Further to the FFSA Photography policy The Cove FC Photography policy includes the following: -

1. Guidelines for Appropriate Behaviour in Obtaining Photographs/Videos
 - Ensure others know what you are doing (i.e. be visible)
 - Be in clear view of others (i.e. do not sit in the car or stand behind a bush)
 - Seek permission from the child's parent/guardian present if required and the photo sessions are held outside of the event.
 - Use common sense
 - Ensure the photo/videos are of appropriate image content as described.
 - Parents/carers may take photos/videos of their own children in line with the Cove FC's expectations of use according to the club's policy
2. No Unsupervised or Individual Access to children
 - The Cove FC will not permit photographers (professional photographers, spectators, fans, coaches, or members of the media) unsupervised or individual access to any children whether they be players or spectators
3. What is considered Appropriate Image Content?
 - Players involved in warm ups and warm downs
 - Spectators
 - Team group photos
 - "Action" photos during general game play
 - Team "together time" such as events other than game time
 - NO half-dressed players etc.
 - NO embarrassing photographs

4. No video or photography to be taken in change rooms at any times whether it is during game day or trainings, unless Taken by the Clubs Authorised Media officer in relation to Senior or Reserves games and relates to after game Celebrations only.
5. The Cove FC or Cove Marion WFC Media officer only may take photos or video whilst in a technical area on game day. A Media Officer is person who has been registered on My Football Club as a Media officer and has Provided a valid and current Police Clearance.
6. Policy in relation to the club displaying images on Club websites ie The Cove FC website and The Cove FC social media ie Cove FC Facebook page, Instagram and Twitter etc. Please also refer to **The Cove FC Social Media policy**
 - Obtain permission from the child's parent/guardian prior to taking the images of a child or young person. Ensure that all concerned are aware of the way in which the image is to be used and how long the image will be displayed.
 - If an image is used avoid naming the child. If this is not possible only use a first name.
 - Avoid displaying personal information such as residential address, email address or telephone numbers if images are being posted on websites or distributed in publications.
 - Do not display information about hobbies, likes/dislikes, school, etc as this information has the potential to be used as grooming tools by paedophiles or other persons.
 - Only use appropriate images of the child, relevant to the sport or activity, and ensure that the athlete/child is suitably clothed. Images of athletes participating in sports or activities that involve minimal clothing (e.g. swimming and gymnastics) or unusual body positions/poses could potentially be misused.
7. Policy in relation to the use of a private Social Media medium for example Instagram, Twitter, Snapchat and Facebook By a player, parent, caregiver, member, volunteer, coach etc and the publication of photos/videos etc. Please also refer to **The Cove FC Social Media Policy particularly in relation to comments written on Social Media.**
 - Ensure all parents/carers are aware of the club's photography policy (this document) and the criteria for the taking of photos.
 - All photos posted to the Cove FC Junior and Cove Marion WFC Facebook groups (which are secret and private groups) must not be downloaded from these groups for the purpose of sharing on other social media mediums ie Facebook, Snapchat, Instagram, Twitter etc without the consent of a child's parent/caregiver (for all players under the age of 18) – if this occurs this person will be deemed to be in breach of the guidelines of the Cove FC Junior /Cove Marion WFC Facebook page(s) and as such will be removed as a member.
 - Subsequently all posts to the Cove FC Junior and Cove Marion WFC Facebook page(s) must be approved by an approved administrator of this page to ensure they are in accordance with the guidelines of the Cove FC Junior and Cove Marion WFC Facebook page. The Club cannot be held responsible for breaches of the Facebook pages and will take all reasonable action to remove unsuitable material
 - Please be aware that if sharing photos taken at a match with other parents/players, that not all families will wish for their child's photo to be published on another person's Facebook page or other social media medium. Please be aware of this and accordingly ensure that the other players/persons in the photograph cannot be identified by using an icon, or blurring the players face and identifying features (ie player number)

Should you have any concerns or queries about the above policy or any photographs taken please contact The Cove FC Executive Committee on exec@thecovefc.com

